

## Information for patients regarding the processing of personal data.

We hereby provide you with information regarding the purposes pursued by the above-mentioned medical practice (hereinafter referred to as the medical practice) when collecting, recording, or transmitting your personal data. We also inform you of the rights you can exercise in the context of data protection.

### **Responsibilities**

The medical practice is the entity responsible for processing your personal data, especially your health-related data. If you have any questions regarding data protection or wish to exercise your rights under data protection, please contact the staff at your clinic or your physician directly.

### **Data Collection and Purpose of Data Processing**

Your data is processed (collected, recorded, used, and stored) based on the medical treatment contract and legal requirements to achieve the objective of medical treatment and fulfill associated obligations. Data is collected by the treating physician as part of your treatment. We may also receive data from other healthcare professionals who have been involved in your treatment, either currently or in the past, with your consent. Only data related to your medical treatment is processed in your medical record, which includes personal data from the patient form, such as personal information, contact details, and insurance information, as well as information related to the medical treatment, such as medical history, diagnoses, treatment proposals, and results.

### **Retention Period**

Your medical record will be retained for 20 years after your last treatment. After this period, it will be securely archived, deleted, or destroyed with your explicit consent.

### **Data Transmission**

We only transmit your personal data, especially medical data, to external third parties if permitted or required by law, or if you have consented to data transmission as part of your treatment.

- This data may be transmitted to your health insurance, accident insurance, or disability insurance for billing purposes, depending on legal requirements.
- This data may be transmitted to cantonal and national authorities (e.g., cantonal medical service, health departments, etc.) as required by legal obligations.
- Optional : Patient and billing data required may be transmitted to a debt collection agency for collection purposes.
- Depending on your medical treatment and corresponding consent, data may be transmitted on a case-by-case basis to other authorized recipients (e.g., laboratories, other physicians).

### **Revocation of Your Consent**

Any explicit consent for the processing of your data can be revoked at any time, in whole or in part. Revocation or requests for modification of consent must be made in writing. Upon receiving your written revocation and when your data can no longer be processed based on any legal basis other than consent, data processing will be halted. The revocation does not affect the lawfulness of data processing conducted before such revocation.

### **Information, Consultation, and Disclosure**

You have the right to obtain information about the personal data processed about you at any time. You can access your medical record or request a copy, which may be subject to a fee. Any fees related to the effort required to prepare the copy will be communicated to you in advance.

### **Right to Data Portability**

You have the right to receive, in a commonly used and machine-readable format, the data we process automatically or digitally, especially in the case of the transmission of medical data to a healthcare professional of your choice. Any request for direct transfer of data to another responsible person can only be fulfilled to the extent of technical possibilities.

### **Correction of Your Data**

If you believe that data processed about you is inaccurate or incomplete, you have the option to request correction. When the accuracy or completeness of your data cannot be established, you have the option to add a statement of dispute.